



# Compliance Training

Your Gateway to the Automotive  
Industry.

BFCT102.01



# WHY COMPLIANCE TRAINING IS SO IMPORTANT

In the context of automotive dealerships, compliance refers to the adherence of your dealership network to the specific standards or guidelines set by the automotive industry, the government and Automotive bodies . Non-compliance indicates that your dealership has not sufficiently met these guidelines, endangering not only its reputation but also the safety of your employees and customers, as well as exposing it to potential fines.

Online compliance training emerges as a critical resource for educating your team, serving as tangible proof that your dealership has taken the necessary steps to ensure compliance.

## **Why Learning About Compliance Is Crucial for Automotive Dealerships**

Compliance training equips your employees with not just the policies of your dealership but also the crucial rules, regulations, and procedures governing the automotive industry. Neglecting comprehensive and regular compliance training places your dealership at risk of non-compliance, which can significantly damage its credibility and relationships, and may result in substantial fines.

## **How Automotive Dealerships Can Learn About Compliance**

Navigating compliance can be challenging, as the rules and regulations are subject to change, potentially rendering printed materials and videos obsolete.

While classroom learning offers the advantage of current information, it can be costly and logistically challenging, especially for larger dealerships. Online compliance training courses, on the other hand, offer a flexible and cost-effective solution, even for extensive teams. These courses are crafted by industry specialists and incorporate the most current information.

## **The Advantages of Undertaking a Compliance Course for Automotive Dealerships**

- **Protect Your Reputation:** Ensuring your employees are well-informed helps safeguard your dealership's reputation and maintain the trust of your customers.
- **Evidence of Training:** Demonstrating that your dealership has provided its employees with training shows a commitment to meeting industry standards.
- **Prevent Non-Compliance:** Regular training ensures that your employees remain compliant, helping to avoid issues that could lead to fines.
- **Promote an Inclusive Workplace:** Compliance training includes topics such as diversity and inclusion, underscoring your dealership as a safe and welcoming place to work.

# INTRODUCTION



Looking for effective and engaging content to ensure you're staying ahead of compliance requirements and mitigating risk to your business? We've got you covered with this comprehensive Compliance Bundle. This 20-course content bundle is pre-curated by Go1 content experts and designed to meet the needs of businesses with evolving compliance requirements.

Remain compliant with the world's largest learning marketplace

## Learning Objectives

The following objectives aim to equip employees with the knowledge and skills necessary to contribute to a respectful, safe, and inclusive workplace, while also complying with legal standards and organizational policies.



Understand and Prevent Workplace Harassment and to adhere to and Promote Ethical Behavior and Code of Conduct.



Ensure Workplace Safety, Including Violence and Active Shooter Preparedness.



Protect Sensitive Data and Enhance Cyber Security. Foster Diversity, Equity, and Inclusion (DEI) in the Workplace.

# YOUR ROADMAP TO SUCCESS

Each course will include relevant case studies, interactive sessions, and assessments to ensure understanding and compliance.

*Note: Course titles and provider subject to change.*

## 1. Topic: Harassment Prevention

- |     |                                     |         |                      |
|-----|-------------------------------------|---------|----------------------|
| 1.1 | Sexual Harassment in the Workplace  | 30 mins | HowToo Learning      |
| 1.2 | Bullying and harassment for leaders | 30 mins | Interactive Learning |

## 2. Topic: Code of Conduct

- |     |   |         |                          |
|-----|---|---------|--------------------------|
| 2.1 | Understanding Conflicts of Interest in Business | 45 mins | Global Ethics University |
| 2.2 | Introduction to Business Ethics                 | 15 mins | MaxMo Learning           |
| 2.3 | Code of Conduct –Office Workers                 | 15 mins | Channel 1 Creative Media |

## 3. Topic: HR Compliance

- |     |  |         |                 |
|-----|--|---------|-----------------|
| 3.1 | Equal Opportunities for Managers and Supervisors | 30 mins | Big Canvas      |
| 3.2 | Modern Slavery Awareness                         | 30 mins | HowToo Learning |
| 3.3 | Whistleblowing Australia                         | 20 mins | GRC Solutions   |
| 3.4 | Equal Opportunities for Workers                  | 30 mins | Big Canvas      |

# YOUR ROADMAP TO SUCCESS

## 4. Topic: Workplace Safety

|     |                                     |         |       |
|-----|-------------------------------------|---------|-------|
| 4.1 | Office Ergonomics                   | 30 mins | ViaUp |
| 4.2 | Work Health and Safety Fundamentals | 15 mins | BSI   |

## 5. Topic: Data Protection and Cyber Security

|     |   |         |                        |
|-----|---|---------|------------------------|
| 5.1 | Phishing  | 5 mins  | Access Cyber Awareness |
| 5.2 | Anti-money laundering                               | 15 mins | BSI                    |
| 5.3 | Anti-fraud and corruption                           | 30 mins | HowToo Learning        |
| 5.4 | Internet and Social Media (Australia) - Interactive | 20 mins | Sentrient              |
| 5.5 | Global Anti-Bribery and Corruption                  | 30 mins | Emtrain                |
| 5.6 | Cyber Security – at Work, at home, and offsite      | 10 mins | GRC Solutions          |
| 5.7 | Privacy (Australia) - Interactive                   | 20 mins | Sentrient              |

## 6. Topic: Diversity, Equity, and Inclusion (DEI)

|     |                         |         |          |
|-----|-------------------------|---------|----------|
| 6.1 | Unconscious Bias 101    | 10 mins | Symmetra |
| 6.2 | Diversity and Inclusion | 20 mins | BSI      |

# EMPOWERING YOUR JOURNEY IN THE AUTOMOTIVE INDUSTRY



## **Expertly Designed Content:**

Crafted by industry experts to provide you with the knowledge and skills needed to excel in the automotive industry.



## **Flexible Learning:**

Access our eLearning modules anytime, anywhere, at your own pace.



## **Interactive and Engaging:**

Our modules are designed to be both informative and engaging, ensuring an enjoyable learning experience.



## **Continuously Updated:**

This training program is constantly updated as the industry changes, ensuring your Learners are kept up to date with industry trends.



**Measurably faster  
at onboarding and  
upskilling your  
Learners.**

Engage in our comprehensive compliance training program to set the foundation for a successful career in the automotive industry. Tailored for individuals at every level, from corporate headquarters to regional offices and dealership staff, this program marks the beginning of your journey towards understanding the broader framework of industry standards and excelling in your role.



# The Automotive INDUSTRY'S FAVOURITE LEARNING MANAGEMENT SYSTEM.

Revolutionise the way you train and retain skilled staff!

Our cutting-edge approach is user-centric, data-driven, and intuitive. We understand the importance of your team members, as they are the face of your brand. That's why we empower them to become the best versions of themselves. With TRAK, you'll take your Learners to the next level and elevate your brand like never before!

[traklms.com](http://traklms.com)

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